

Water Service Line Installation  
Application/Permit/Contract  
(Please Print Clearly)

**Applications for water service must be submitted with a certified Plot Plan, Sewerage Disposal Plan, Trench Permit, a copy of the Building Permit and the appropriate fees.**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Phone #: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_

Owner Phone #: \_\_\_\_\_

Bill to Address: \_\_\_\_\_

**LOCATION OF PROPOSED WATER SERVICE LINE INSTALLATION:**

Street: \_\_\_\_\_ Map/Parcel: \_\_\_\_\_

Residential: \_\_\_\_\_ Commercial: \_\_\_\_\_

**The water customer is responsible for the proper care of the metering system including all associated costs.**

Water Meter System Costs:

Initial Installation.....	Owners Expense
Frozen/Damaged Meter.....	Owners Expense
Upgrade Replacement.....	District Expense
Backward Installation.....	Owners Expense/Including Fee
	(See Fee Schedule)

Meter systems must be accessible at all times by District personnel. The District may require the meter to be placed in an approved meter pit at the water customers' expense for a variety of reasons including, but not limited to, length of water service, accessibility, subject to freezing conditions etc.

**By signing this application, I am representing the owner in all aspects of the proposed water service and understand all the requirements of the District.**

Signature of Applicant: \_\_\_\_\_

**For Office Use Only**

Acct #: \_\_\_\_\_

Date Application Received: \_\_\_/\_\_\_/\_\_\_ Date SDC Received: \_\_\_/\_\_\_/\_\_\_ \$ \_\_\_\_\_

Sewer: Yes: \_\_\_ No: \_\_\_ Book: \_\_\_\_\_ Folio: \_\_\_\_\_

Service Installation Date: \_\_\_\_\_ Trench Inspected By: \_\_\_\_\_ on \_\_\_/\_\_\_/\_\_\_

Dig Safe # \_\_\_\_\_ Effective Date \_\_\_/\_\_\_/\_\_\_

*The Oak Bluffs Water District is an equal opportunity provider and employer.*

**PLEASE SEE REVERSE SIDE**

## Racial Status Information Block

The following information is requested by the Federal Government in order to monitor our compliance with various civil rights laws. You are not required to furnish this information, but, are encouraged to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information \_\_\_\_\_

Ethnicity:

Hispanic or Latino \_\_\_\_\_

Not Hispanic or Latino \_\_\_\_\_

Race/National Origin:

American Indian or Alaskan Native \_\_\_\_\_

Asian \_\_\_\_\_

Black or African American \_\_\_\_\_

Native Hawaiian or other Pacific Islander \_\_\_\_\_

White \_\_\_\_\_

Other (specify) \_\_\_\_\_

Sex: Female \_\_\_\_\_

Male \_\_\_\_\_

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## OAK BLUFFS WATER DISTRICT

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POST OFFICE BOX 1297, OAK BLUFFS, MASSACHUSETTS 02557  
TELEPHONE: (508) 693-5527 / FAX (508)693-7014 / E-MAIL [obwater@comcast.net](mailto:obwater@comcast.net)

### NOTICE RE: MULTIPLE STRUCTURES NEEDING WATER

Please be advised that the Oak Bluffs Water District requires a separate water service and meter for all buildings or structures using water. This provision is independent of any Building Permit issued by the Town. Often, when a homeowner decides to erect a garage, pool building or similar structure, they may not be aware that before being allowed to tie into the District's water system, an Application process is involved.

### THE SAFETY AND INTEGRITY OF OUR COMMUNITY'S WATER SYSTEM IS EVERYONE'S RESPONSIBILITY

To avoid any future misunderstandings, kindly keep the following in mind:

- Every building or structure that will access water from the Oak Bluffs Water District must have its own service and meter.
- An Application must be submitted and approved before any tie-in to the District's water system is allowed.

Applications, including information about fees and installation expenses, are available at the District's office at 96 Vineyard Avenue, Oak Bluffs or on its web site - <https://www.obwater@comcast.net>

### CAUTION

It is in everyone's best interest to notify the District and complete an Application right away if for any reason the required procedure was not followed and water is being provided to a secondary structure or building such as a guest house, pool house or the like. In such cases, the District will make a sincere effort to schedule work and the installation of the required meter and service so as to minimize disruption of a property owner's or their guests' use of the premises.

The undersigned acknowledge that if I ever add water to this or any structure on this property, I will contact the water district and follow the proper policies and regulations or be subject to any fines and or penalties.

Owner or owner's authorized agent:

Oak Bluffs Water District

Print name: \_\_\_\_\_

Title: Co-Office Administrator

## System Development Charges

### Metered

Meter Size	SDC
5/8	\$ 1,300.00
3/4	\$ 2,000.00
1	\$ 3,300.00
1 1/2	\$ 6,600.00
2	\$ 10,700.00

### Non Metered

Service Size	SDC
1	\$ 1,000.00
1.5	\$ 1,500.00
2	\$ 2,000.00

## NEW ACCOUNT INFORMATION

Is this a new construction? (New Account)  
(Service Renewal-Does not have a System Development Charge)

### NEEDS:

Plot plan showing proposed water line and all utilities (septic & electric)  
Building Permit signed by Superintendent

### NEW APPLICATION/SDC:

This is a one-time charge that gives you an account with the OBWD.  
This goes towards NONE of the work. Priced according to meter size.  
(Prices on back)

### WE CHARGE FOR:

Tapping the main and installing a curb box (including meter pit if needed,  
labor, backhoe and all parts used)

TRENCH INSPECTION: \$85

### METER SET UP:

Includes meter, check and shut off valve. Depending on the size of the  
meter estimated cost starts at \$675

TURN-ON: \$45

### QUARTERLY CHARGE PLUS USAGE

PO Box 1297  
96 Vineyard Ave  
Oak Bluffs, MA 02557  
Telephone 508-693-5527/ FAX 508-693-7014/ E-mail [obwater@comcast.net](mailto:obwater@comcast.net)

**REGULATIONS**  
**Revised 6/24/20**

**Applications for water service must be submitted with a certified Plot Plan, Sewerage Disposal Plan, Trench Permit, a copy of the Building Permit and the appropriate fees.**

A minimum System Development Charge (SDC) of **\$1300.00** for a 1" service line is required at the time this application is submitted to the OBWD. The SDC has been established to offset future debt and interest expenses and system expansion items such as gravel packed wells and pumping stations. The SDC is a one-time application fee that will not include any charges for work done in association with the project. Larger sized lines will require a higher SDC charge. Existing customers requesting a larger sized line will be required to pay the SDC for that size line. **A separate service line is required for each free standing building on the property.** The applicant must have authority on behalf of the property owner to apply for water service.

A water main must abut the owner's property to be eligible for municipal water service. If a main does not exist adjacent to the property, the owner requesting service will be responsible for all costs associated with the main extension. A street service is pipe, valves and fittings that lay in public or private right of way to the property line. A property service is pipe, valves and fittings that lay beyond the Districts curb stop. Ownership of property service lines will remain with the property owner. An on-property water valve must be installed on the owner's property. All pipes and valves must be buried a minimum of 4 ½ to 5 feet. **Tracer wire (12 AWG) must be laid on the pipe the entire length of the trench and brought to the top of the on property water valve (jereky box) and tied off, and also brought to the curb box with enough wire to tie off at the top of the box. Blue water tape must be laid the entire length of the trench and buried to a depth of 18".** Fittings must be no lead (NL) compression type. Radiator clamps, insert fittings and soldered joints are **not allowed. No other utilities will be allowed in the water line trench. The water line trench must be separated by a minimum of 5 feet in all directions for utilities, 10 feet in all directions for septic systems and/or sewer pipes. Utilities crossing each other must be sleeved or encased for protection of water supply.** In extreme cases, trench separation regulations will be waived at the discretion of the Water Superintendent. All street service lines will be installed by the OBWD or its' designee. All property service installations must comply with the OBWD requirements. Residential services will be limited to **1" Class 250psi / C901** polyethylene, copper tube size water tubing or K-type copper. A larger size line would need prior approval by the OBWD. New services must have a plastic sleeve for protection if being poured in foundation floor or wall. Commercial services will be limited to **1, 1 ½, 2, 3, 4, 6, 8 and 12 inches** with sizing and materials to be determined by the OBWD. All on property service lines **must** be inspected by a representative of the OBWD prior to back filling, with a minimum of twenty four hours notification. **If a trench is backfilled prior to inspection, it will need to be re-exposed for inspection. NO EXCEPTIONS!**

A licensed plumber will install a water meter upon approval of the service line installation. **The plumber is responsible for flushing the water line prior to meter installation.** All residential, commercial and fire service lines will be required to install OBWD approved backflow devices. All meter installations will require a check valve (NL) & meter ball valve (NL). The owner will be responsible to provide adequate protection for hot water tanks by providing relief valves as per State Plumbing Code. All costs incurred for a service line installation must be paid in full before water is turned on to the property. Service lines will be installed on a first come, first served basis with a minimum of two weeks time after application is submitted.

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